

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (HEALTH)

(G.O. Ms. No. 72, dated 31st October 2014)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F/5/4/65-GP, dated the 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the earlier notifications issued *vide* G.O. Ms. No. 7/69-H&FP, dated 1-9-1969 and published in the Supplement to the Gazette No. 41 of 14th October 1969 of Health and Welfare Department (Health), Puducherry save as respect things done or omitted to be done before such supersession, His Excellency the Lieutenant-Governor hereby makes the following rules regulating the method of recruitment to Group 'C' posts of Ward Attendant, Nursing Orderly/Dresser and Sergeant/Sanitary Supervisor in the Directorate of Health and Family Welfare Services, Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Directorate of Health and Family Welfare Services, Group 'C' posts of Ward Attendant, Nursing Orderly/Dresser and Sergeant/Sanitary Supervisor Recruitment Rules, 2014.

(ii) They shall come into force from the date of their publication in the official gazette.

2. *Number of posts, their classifications, Pay Band and Grade Pay/Scale of Pay.*— The number of the said posts, their classifications, Pay Band and Grade Pay/Scale of Pay attached thereto, shall be as specified in columns (2) to (4) of the Schedules annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedules.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect.—

(i) the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard; and

(ii) the appointments and recruitments already made in accordance with the recruitment rules hereby superseded.

SCHEDULE-I

RECRUITMENT RULES FOR THE POST OF WARD ATTENDANT

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| 1. Name of the post | : Ward Attendant |
| 2. Number of posts | : 584 (Five hundred and eighty-four) posts [2014] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Scale of Pay | : Pay Band–1 ₹ 5,200-20,200 and Grade Pay ₹ 1,800 |
| 5. Whether selection post or non-selection post | : Not applicable |
| 6. Age-limit for direct recruits | : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the posts for which selection is made). |
| | <i>Note</i> : (1) In case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names. |
| | <i>Note</i> : (2) In case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications. |
| 7. Educational and other qualifications required for direct recruits. | (1) A pass in S.S.L.C. (or) its equivalent.
(2) Should have a minimum of two years working experience as Attendant in the wards of hospitals recognised by Government. |
| | <i>Note</i> : The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to scheduled castes and scheduled tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them. |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |

9. Period of probation, if any : Two years for direct recruits only
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : (1) $66\frac{2}{3}$ % by absorption failing which by direct recruitment; and
(2) $33\frac{1}{3}$ % by direct recruitment
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : Absorption from willing employees of Health Department holding posts in PB-1 ₹ 5,200-20,200 with Grade Pay ₹ 1,800 (other than common categories) who have completed their probation in the post held.
12. If a Departmental Promotion Committee exists, what is its composition? : *Group 'C' Departmental Confirmation Committee (for considering confirmation)/Recruitment Committee.—*
(1) Secretary to Government (Health) . . Chairman
(2) Director of Health and Family Welfare Services. . . Member
(3) Joint/Deputy/Under Secretary to Government (Health). . . Member
13. Circumstances in which the Union Public Service Commission is to be consulted in making recruitment. : Not applicable

SCHEDULE-II

RECRUITMENT RULES FOR THE POST OF NURSING ORDERLY/DRESSER

1. Name of the post : Nursing Orderly/Dresser
2. Number of posts : 187 (One hundred and eighty-seven) posts [2014] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Scale of Pay : Pay Band–1 ₹ 5,200-20,200 and Grade Pay ₹ 1,800
5. Whether selection post or non-selection post : Not applicable
6. Age-limit for direct recruits : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the posts for which selection is made).

Note : (1) In case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

Note : (2) In case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.

7. Educational and other qualifications required for : (1) A pass in S.S.L.C. (or) its equivalent.
direct recruits. (2) Should have a minimum of three years working experience as Nursing Orderly/Dresser in hospitals recognised by Government.
- Note :* The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to scheduled castes and scheduled tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8. Whether age and educational qualifications : Not applicable
prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years for direct recruits only
10. Method of recruitment, whether by direct : By absorption, failing which by direct recruitment
recruitment or by promotion or by deputation/
absorption and percentage of the vacancies to
be filled by various methods.
11. In case of recruitment by promotion/deputation/ : Absorption from Ward Attendant//Theatre Attendant who
absorption, grades from which promotion/
deputation/absorption is to be made. have completed their probation in the post.
12. If a Departmental Promotion Committee exists, : *Group 'C' Departmental Confirmation Committee (for
what is its composition? considering confirmation)/Recruitment Committee.—*
(1) Secretary to Government (Health) . . Chairman
(2) Director of Health and Family Welfare . . Member
Services.
(3) Joint/Deputy/Under Secretary to . . Member
Government (Health).
13. Circumstances in which the Union Public : Not applicable
Service Commission is to be consulted in making
recruitment.
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SCHEDULE–III

RECRUITMENT RULES FOR THE POST OF SERGEANT/SANITARY SUPERVISOR

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| 1. Name of the post | : Sergeant/Sanitary Supervisor |
| 2. Number of posts | : 10 (Ten) posts [2014] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services–Group ‘C’–Non-Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Scale of Pay | : Pay Band–1 ₹ 5,200-20,200 and Grade Pay ₹ 1,900 |
| 5. Whether selection post or non-selection post | : Non-selection |
| 6. Age-limit for direct recruits | : Not applicable |
| 7. Educational and other qualifications required for direct recruits. | : Not applicable |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |
| 9. Period of probation, if any | : Not applicable |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion |
| 11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. | <p>Promotion from Nursing Orderly/Dresser in Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 1,800 with 3 years service in the grade rendered after appointment thereto on a regular basis and successfully completed the training in relevant field in any Government hospitals.</p> <p>(The requirement of training for promotion is not applicable to the officials holding the feeder post on regular basis on the date of notification of these rules).</p> <p><i>Note:</i> (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> |

Note: (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission.

12. If a Departmental Promotion Committee exists, : *Group 'C' Departmental Confirmation Committee (for considering confirmation)/Recruitment Committee.—*
- (1) Secretary to Government (Health) . . Chairman
 - (2) Director of Health and Family Welfare . . Member Services.
 - (3) Joint/Deputy/Under Secretary to . . Member Government (Health).
13. Circumstances in which the Union Public : Not applicable
Service Commission is to be consulted in making
recruitment.

(By order of the Lieutenant-Governor)

V. JEEVA,
Under Secretary to Government (Health).